

# **WILLOWS UNIFIED SCHOOL DISTRICT**

**Regular Meeting – September 7, 2017**

**Regular Session 7:00 p.m.**

**Willows City Council Chambers**

**201 N. Lassen Street, Willows, CA 95988**

## **AGENDA**

### **1. OPEN SESSION – CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

### **2. AGENDA/MINUTES**

- 2.1 Approve the Agenda for September 7, 2017.
- 2.2 Approve the Minutes of the Regular Meeting of August 3, 2017.

### **3. PUBLIC COMMENTS**

### **4. REPORTS**

- 4.1 Employee Associations (WUTA & CSEA)
- 4.2 Principals
- 4.3 Associated Student Body Report
- 4.4 Director of Business Services
- 4.5 Director of State & Federal Programs
- 4.6 Superintendent
- 4.7 Board of Education Members

### **5. CONSENT CALENDAR**

#### **A. GENERAL**

- 1. Accept donation from Glenn County Deputy Sheriff's Association in the amount of \$500 for the WHS Football program.

#### **B. EDUCATIONAL SERVICES**

- 1. Approve Interdistrict Requests of Students #17-18-13 through #17-18-21 to attend school in Willows Unified School District for the 2017/18 school year.
- 2. Approve Interdistrict Requests of Students #17-18-17 through #17-18-23 to attend school in another district for the 2017/18 school year.
- 3. Approve the Fall 2017 Butte College Concurrent Enrollment for WHS students.
- 4. Approve the WHS FFA Calendar of Events for the 2017/18 school year.

#### **C. HUMAN RESOURCES**

- 1. Approve employment of Carissa Gokay, Temporary Intern, to cover for Janna Alves, effective 8/9/17.
- 2. Approve employment of Raina Arnold, Passenger Van Driver, effective 8/14/17.
- 3. Approve employment of Jaime Thorpe, Bus Driver Lead Districtwide, effective 9/8/17.
- 4. Approve Maternity/Child Rearing leave request for Bibiana McNeil, WIS Counselor, to commence August 22, 2017, and end on September 22, 2017.
- 5. Approve retirement of Valerie Taylor, Bus Driver Lead Districtwide, effective September 26, 2017.
- 6. Approve employment of the extra duty assignments at WHS for the 2017/18 school year. (See attached list)
- 7. Approve employment of the extra duty assignments at WIS for the 2017/18 school year. (See attached list)
- 8. Approve employment of the extra duty assignments at Murdock for the 2017/18 school year. (See attached list)
- 9. Approve Job Descriptions for the Cafeteria Manager Lead (Districtwide) and the Cafeteria Assistant Manager.
- 10. Approve the updated Classified Substitute List.
- 11. Approve the Revised Classified Job Classifications List.

An Equal Opportunity Employer

**D. BUSINESS SERVICES**

1. Approve surplus of 1990 Ford Van – license plate #298869 valued at \$2,500 or less.
2. Approve budget revision summary.
3. Approve warrants from 8/3/17 through 8/30/17.

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1312.3	Uniform Complaint Procedures
BP 1340	Access to District Records
BP 2121	Superintendent’s Contract
BP 3551	Food Service Operations/Cafeteria Plan
BP 4127/4227/4327	Temporary Athletic Team Coaches
BP 4312.1	Contracts
BP 6142.93	Science Instruction
BP 6145	Extracurricular and Co-curricular Activities
BP 6145.2	Athletic Competition
BP 6178.1	Work-Based Learning
BP 7214	General Obligation Bonds
BB 9012	Board Member Electronic Communications

2. **(Information/Discussion)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0000	Vision
BP 0100	Philosophy
BP 2140	Evaluation of the Superintendent
BP 4112.61/4212.61/4312.61 (Deleted)	Employment References
BP 6161.1	Selection and Evaluation of Instructional Materials
BP 7212	Mello-Roos Districts
BB 9121	President
BB 9220	Governing Board Elections
BB 9230	Orientation

**(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)**

3. **(Discussion)** WUSD Mission, Vision, and Goals.

**B. EDUCATIONAL SERVICES**

**PUBLIC HEARING: A Public Hearing will be held at this time to allow for public input regarding the Sufficiency of Textbooks or Instructional Materials, pursuant to the requirements of Education Code 60119 (Public Hearings, Instructional Materials).**

1. **(Action)** Approve Resolution #2017-18-01, Sufficiency of Instructional Materials 2017/18. (Annual Requirement).
2. **(Action)** Approve the CTE Plan.

**C. HUMAN RESOURCES**

1. **(Action)** Approve the establishment of the District Plan for Committee on Assignments in accordance with Education Code §44258.7 (c) and (d) for the 2017/18 school year.
2. **(Action)** Approve the assignments of the following teachers per designated Education Code §44258.3/§44258.7 as noted:

Dianna Abold	Journalism/Leadership	Grades 7-8
Maria Briones	U.S. History	Grade 8
	Conversational Spanish	Grades 7-8
Jennifer Carriere	Computer Applications	Grade 9-12
Caleb Fleming	Physics, Chemistry	Grades 10-12
Joyce Ksander	Social Studies/History	Grades 7-8
Eloise Lengyel	Computer Applications	Grade 9-12

An Equal Opportunity Employer

Jennifer Ovitz	Child Development I	Grades 9-12
Bill Shively	Math	Grade 7
Pam Steward	Social Studies/History	Grade 7
Britnee Van Velden	Computer Literacy	Grade 7-8

3. **(Action)** Approve Resolution #2017-18-02, Week of the School Administrator.

**D. BUSINESS SERVICES**

1. **(Action)** Approve 2016/17 ASB 4<sup>th</sup> Quarter Reports (MES/WIS/WHS).
2. **(Discussion/ Possible Action)** Replace 1990 Food Services Van.
3. **(Information/Discussion)** Sycamore Street Rental Property
4. **(Information/Discussion)** Local Control Accountability Plan (LCAP) Actions and Services 2014/15 through 2016/17.

7. **ANNOUNCEMENTS**

- 7.1 Labor Day is Monday, September 4, 2017.
- 7.2 A non-instructional student day and professional development day will be held on Monday, September 18, 2017.
- 7.3 There will be a district-wide break October 2-6, 2017.
- 7.4 The next Regular Board Meeting will be held on October 12, 2017.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

9. **CLOSED SESSION**

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, Confidential, and Non-Represented.
- 9.2 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

10. **RECONVENE TO OPEN SESSION**

- 10.1 Announcement of Action Taken in Closed Session

11. **ADJOURNMENT**

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.